



CATTERALL PARISH COUNCIL

Minutes of the Parish Council meeting held on 5th August 2025 at 7:00pm at Catterall Village Hall

Present: Cllrs I Brayshaw (Chair), J Bostock, S Bulman, J Finch, K O'Hanlon and P Perks.

In Attendance: E Millington (Clerk and RFO), LCC Cllr J Tomlinson, Wyre Cllr D Bolton and Wyre Cllr D Swift.

4238 Apologies for absence

Apologies for absence were received from Cllrs S Kirkman, J Mackenzie, and L Ormerod and the reason accepted.

4239 Declarations of interest and dispensations

There were no declarations of interest nor any request for a dispensation for any item on the agenda.

Cllr S Kirkman declared, in writing, receipt of 4 pairs of complementary circus tickets, valued at £86.00. In line with Catterall Parish Council's Code of Conduct 2025 these details will be logged on the Councillor Gifts and Hospitality register and published on the Council's website.

Cllr I Brayshaw, S Bulman and J Finch declared the receipt of 2 pairs of complementary circus tickets. These tickets are valued below £50.00 and do not need to be published on a register.

4240 Minutes of the last meeting

Councillors **resolved** that the minutes of the meeting held on 1st July 2025 be agreed as a correct record.

4241 Public Participation

At the request of the Chair, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.

LCC Cllr J Tomlinson gave an update on LCC highways projects; this includes new road fixing machinery purchased from Italy along with a new mapping of the roads with AI technology. It is understood that the Love Clean Streets app will shortly be discontinued.

The parking on Westfield Road continues to be an issue and results in HGV's using weight restricted Cock Robin Lane or Joe Lane to cut between the A6 and Garstang Road. The parking also heavily reduces visibility when turning out of the Co-op car park onto Westfield Road. This is a particular problem on a Monday, when the bin wagons take their break on Westfield Road and on a Tuesday when the auction is on. The police and highways have stated that there isn't an issue in this location. Cllr Tomlinson is pursuing this issue.

Cllr Tomlinson also stated that he is working towards resolving issues with overgrown hedges in the local area.

Cllr Finch gave an update on the Miller Homes attenuation pond, minute 4226 refers. The pond still needs to be desilted, and the inlet is filled with debris. Miller Homes are still saying that they will address this, but the work hasn't been undertaken. As part of the drainage survey undertaken by LCC Highways, a broken foul drain was identified on Pentland Place, minute 4226 refers. Miller Homes did not respond to the deadline given by United Utilities regarding the repair. United Utilities will repair the drain within 28 days of survey. If Miller Homes are found to have caused the damage, they will be billed for the work.

At the conclusion of the public participation and at the request of the Chair, councillors **resolved** to reconvene the meeting.

4242 Insurance – Bench, Stone Cross Gardens and Memorial Stone, Cock Robin Lane

The Clerk has received a renewal quote from StoneGUARD Memorial Insurance. This insurance was originally provided with the purchase of the stone bench at Stone Cross Gardens in 2015, minute 2533 refers.

In 2020 this insurance was renewed, minute 3202 refers. However, in the minutes the insurance was incorrectly attributed to the Memorial Stone on Cock Robin Lane.

The stone bench at Stone Cross Gardens is already insured through the Parish Council's annual insurance policy. Councillors **resolved** not to renew the separate StoneGUARD insurance cover.

Given the above, the Memorial Stone on Cock Robin Lane is not currently insured. To have the Memorial Stone insured by StoneGUARD, the only memorial insurance policy approved by NAMM (National Association of Memorial Masons), the Parish Council would need to have the stone assessed and valued by a Memorial Mason. Councillors **resolved** to delegate responsibility to the Clerk to find appropriate insurance cover for the memorial stone and if required get the stone assessed.

4243 Gate spring replacement - Playdale quote

Playdale have quoted £456.00 (net) for replacement and installation of new springs on the two play area gates. This should allow us to better adjust the speed of the gate closure. Councillors **resolved** to have the gate springs replaced.

4244 Invitation to Express Interest – Parish Maintenance Support from Garstang Town Council

Garstang Town Council is exploring the expansion of their parish maintenance service, with a view to offering support to neighbouring parishes and community groups through their established Lengthsman team.

Councillors **resolved** not to submit an expression of interest in the scheme.

Councillors feel that the current Lengthsman set up is more appropriate for Catterall Parish Council and thank the current Lengthsman for all he does to maintain the parish.

4245 Consultation - Pan-Lancashire draft Pharmaceutical Needs Assessment 2025

Catterall Parish Council has been invited to respond to the consultation on the Pan-Lancashire draft Pharmaceutical Needs Assessment 2025.

Blackburn with Darwen, Blackpool and Lancashire health and wellbeing boards (HWBs) have a statutory responsibility to publish and keep up to date a statement of the needs for pharmaceutical services of the population in their area. This is referred to as a pharmaceutical needs assessment (PNA) and describes the needs of the citizens of the area for pharmacy services and includes information on:

- pharmacies across each HWB area and the services they currently provide
- maps of providers of pharmaceutical services across each HWB area
- pharmaceutical contractors in neighbouring HWB areas
- potential gaps in provision and likely future needs for the population of each HWB area
- opportunities for existing pharmacies to provide local public health services

Councillors considered the draft PNA documents and agreed with the findings. The report states that all people in Lancashire are within a 20 minute car ride of a pharmacy. Councillors agreed that, with two pharmacies in Garstang both of which deliver, there are sufficient pharmacies in the area. However it was noted that there appears to be a lack of pharmacists as both pharmacies are closed at times due to staff absence. Councillors **resolved** to submit a response highlighting the above.

4246 Finance

Receipts (for noting)

Payee	Amount	Details
Myerscough U18 Football Club	£60.00	Pitch hire - Wednesday evening in July
Garstang Football Club	£250.00	Pitch hire - Tuesday and Thursday evening in June and July
Garstang Football Club	£120.00	Pitch hire – Tuesday and Thursday evening in August
Ruby Hill	£60.00	Donation to Catterall in Bloom

Payments (for approval)

Payee	Amount	Details
Houghtons Filling Station	£250.77	Fuel – June 25 - £105.85 Catterall in Bloom - £144.92
Houghton Filing Station	£110.65	Fuel – July 25
Amazon	£101.99	Hot water urn
Amazon	£21.49	Disposable work overall, disposable gloves, and sanitizer
Amazon	£14.99	Hi-viz vest
Streetscape	£58.80	Replacement handles for fitness equipment
Glasdon Uk Ltd	£1,152.00	3 x litter bins for MUGA
Morley's Group Ltd	£990.00	Grass cutting – 29/05/25, 11/06/25, 23/06/25, 03/07/25 and 17/07/25
Haldane Fisher	£31.25	Post mix for bollards
Haldane Fisher	£44.88	Catterall in Bloom - timber
Haldane Fisher	£37.21	Catterall in Bloom - timber

C&C Supplies	£76.93	Catterall in Bloom - timber, screws, staples, hinges
C&C Supplies	£43.49	Catterall in Bloom – undercoat, paint, mesh panel, drain pipe
Mrs M Newton	£85.20	Catterall in Bloom – plants, thank you cards, plastic shed base
Gov.uk (EM expenses)	£14.00	Title register and title plan

Routine Payments by bank transfer, direct debit and standing order (for noting)

1. Staff Costs for July	£3,120.61
2. LCC Pension	£1,248.71
3. Towers Gornall	£68.40
4. EE phone contract	£22.80
5. Easy websites	£36.96
6. Bank Charges (01/06/25 – 30/06/25)	£8.40
7. Bank charges (01/07/25 – 31/07/25)	£8.85

Charge card expenses 28/07/25 (for noting)

Payee	Amount	Details
Lloyds	£6.00	Charge card fee

Investments

CCLA investment £75,821.87 at 30th June 2025 (£266.98 reinvested).

Councillors **resolved** to note the receipts, approve the payments and to note the payments by Standing Order, Direct Debit, Charge Card and the reinvested investment receipt.

Statement of Accounts

Councillors **resolved** to accept the June statement and reconciliations for CCLA and the July statement and reconciliations for Unity Trust current, Unity Trust saver and Redwood.

Transfer of Funds

Councillors **resolved** to approve a transfer of £10,000 from Unity saver to Unity current.

Budget Monitoring

None.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY**4247 Reports from subject leads and outside body representatives****QEII Playing Field**

None.

LALC Wyre Area Committee

None.

Catterall Village Hall

At the last meeting of the Village Hall, pricing was reviewed and it was agreed not to increase. The Village Hall is looking to switch their solar contract to get a better price.

Catterall Gala

None

4248 Clerk's report

Councillors **noted** the information in the Clerk's report.

4249 Action Tracker

Councillors **noted** the information contained in the action tracker.

4250 SPID Report

Councillors **noted** the information contained in July 2025 SPID report from Cock Robin Lane LC6 (north east bound). This data has been uploaded to the Parish Council website.

The SPID on Garstang Road LC23 (southbound) has been working in July 2025 but the data hasn't been retrieved.

4251 Questions to councillors

None.

There being no other business the Chair closed the meeting at 8:00pm.